

## Curriculum vita

Dr. Anis Yousef Mattur

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### Personal Details:

Full Name: Anis Yousef Anis Mattur.

Birth Date: October 20, 1983.

Gender: Male.

Nationality: Jordanian.

Visa: Residence (Transferable).

Marital State: Married.

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esteemed organization

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### Summary:

Twelve years' professional experience in systems engineering, programming and graphic design, ERP, MIS and SIS.

Eight Years' Experience in Business & IT Management, Team Management and Resources Planning, Management Accounting, and financial Consultations.

### PROFESSIONAL SKILLS

Accounting & Financial Skills:

Financial Reporting Decisions Planning, Budgeting, Chart of Account Structuring, Define budgets and cost centers, Business Process and procurement cycles, ERP Systems consultations, LOB analysis and Business systems designs.

Programming Languages:

HTML 5.0, VB.Net, C#.net, ASP.Net, C, C++, JavaScript and Flash Script, MCPD.

Databases:

PLSQL, SQL Server 2005/2008 R2, MS Access, Oracle, relational DB.

Developing Tools:

Visual Studio. Net 2005/ 2008/2010/2012, SQL Server Management Studio, Oracle 9i, Crystal Reports, .Net Web Services.

Platforms: Windows 98/2000/xp/vista/windows 7/server2000/server2003/Server 2008 R2, Red hat / Fedora Linux, Microsoft Share point 2007/2010/2013, OCS, DNS, Lync.

Networks and Systems:

MCSE, MCSA ( Microsoft certified system administrator and Engineer on windows server 2000/2003/2008), Share Point Server, Microsoft Dynamics GP 2013, Microsoft CRM, Exact enterprise, Cisco Call Manager, ISA, Networking using CISCO routers, HTML.

## PROFESSIONAL EXPERIENCE

**MAZAYA Systems, Kuwait**, October 1, 2014 – up to date.

Position: Senior Systems Consultant / CTO.

Provide customers with consultancy services in the following areas:

- Management Information Systems
- Enterprise Resource Planning Systems.
- Student Information Systems.
- Systems Architecture and Design.
- Systems Integrations.
- Cloud Computing and Migration.

**Australian College Of Kuwait, Kuwait**, March 1, 2010 – September 30, 2014

Position: Senior ERP Consultant, Systems & Applications Head.

Responsible for the following:

- Evaluating the proposed MIS system for the college which includes: ERP, SIS, MIS and planning for the integrating it with the college's website and share point portal.
- Supervise and audit the MIS Project's ERP implementation and the data migration process; plus training users and administrating the ERP system (GP 2013).
- Define and put in place the universities COA structure, cost centers, Account types, departments and campus budgeting.
- Define the financial processes and formulas for sales discounts, refund, students drop and withdrawals to be used in the ERP and SIS systems.
- Create executive management, CFO, senior management and Board of members related financial, income, expenses, expenditure, capital and loss reports and dashboards.
- Define the procurement cycle, budgeting business approval process and ERP processes and procedures.
- Developed College internal web portals and custom web application.
- Systems Integration and customization.
- Lead the Business Systems development department.

- Create System Architecture designs and Analysis.

**Grant Thornton - Al-Qatami, Al-Aiban and Partners**, January 2009 – Feb. 2011

Position: External Senior Consultant

Specialist advisory services; Business risk services and IT review and compliance.  
Provide advice and assistance in selecting, implementing and using the tools that Clients business requires to meet their organizational goals.

Provide the Clients with:

- Consulting services
- System review
- IT strategy.

Specialized in Financial Management Systems & Business Process along with advising on appropriate operating systems to form the foundation of the client's IT investment.

**Intelligent Services Company, Kuwait**, May 1, 2009 – March 1, 2010

Position: Business Development & Systems Manager.

Managing and structuring a business systems and applications department.

Enrolling a Partner Ship with Microsoft Corporation for providing:

- Microsoft License
- Microsoft Dynamics Great plans (Installations, Configurations & Consultations).
- Microsoft Dynamics CRM (Installations, Configurations & Consultations).
- Microsoft Dynamics Share point server (Installations, Configurations & Consultations).
- Microsoft Systems Consultations.

Starting a Business Software Systems Business Line and Out Sourcing Projects.

Starting a web solution & design's development business line.

System's Consultations & Tendering.

Business Development and Partner ships Engagements.

Opening new markets in the region.

Budgeting and yearly Business Plan preparing.

**Tawasul Services Company**, Kuwait, January 20, 2008 – April 30, 2009.

Position: Applications Unit Leader.

Application Development Team Leader and Microsoft System Engineer:

- 1- Microsoft Dynamics GP Server full Implementation and administration.
- 2- Support and supervise the application development team technically.
- 3- Responsible for Microsoft products licensing and planning.
- 4- Developing Applications.
- 5- Digital Signage and IPTV systems Consultations and Developing.
- 6- Security systems, RFID and Building Automation Systems Implementations and Integrations with LOB systems.
- 7- Preparing BOM sheets for network department projects.

- 8- Preparing Tenders Proposals.
- 9- Preparing Request For Proposals for Customers Systems.
- 10- Project Management, Time and resource planning.
- 11- Projects Network Designing.
- 12- Share Point Server 2007 installations, configuration, Administration.
- 13- Share Point Server Web Parts Programming.
- 14- CRM 4.0 server and client installation + Basic configuration in Active Directory.
- 15- E-Courier System Administration, analysis, installations, trouble shooting and Employees training.
- 16- Data Base Servers Administration and installations.
- 17- Microsoft Golden Partner Ship Manager.

**Q8portals Company**, Kuwait.

Position: Free Lancer Systems Developer.

Developing different kinds of software packages (financial systems, Inventory systems, LOB systems, Web portals, etc.).

**Inter-Web Business Est. Company**, KSA, March 1, 2007 – July 1, 2007.

Position: Team Leader Graphic Designer and Web Developer.

Team Leader of the graphic design team which is responsible for:

- 1- Creating PSD files Templates for sites using photo shop CS.
- 2- Designing Logos for various companies.
- 3- Building the whole sites from scratch based on the Template the customers choose.
- 4- Connecting the site to the various applications as needed (Search Engines, Content manager, News manager, E-commerce systems and web mail accounts).
- 5- Creating Flash Demos and sites for Companies Using Flash 8 and flash script).
- 6- Testing sites as a final step before uploading it online on the server.

**WORLD WIDE COMPUTERS** company, Jordan, January 5, 2006 – February 25, 2007.

Position: IT Department Manager.

- 1- Developed an accounting and inventory system for this Company, I was responsible of supervising the installation, maintenance, delivering weekly reports for this system on the network.
- 2- Setting up and administrating: the company's network, ISA server, Web Server.
- 3- Giving tasks to the employees in my department according to each one qualifications and ability, scheduling these tasks, meeting Customers and Analyze their needs.
- 4- Preparing monthly reports about my department, projects we are working at.
- 5- Preparing Yearly Business Plane.



**FRicoh Group Company**, Kuwait, October 10, 2005 – December 15, 2005.

Developed for them an Inventory and Billing system.

Platform: windows XP, SQL server 2000

Tools: VB.Net 2003, SQL Server 2000, Crystal Reports.

**Space-Tech Training Center**, July 14, 2005 – December 29, 2005

Microsoft Certified System Developer Course Trainer (2003).

Web design Teacher ( Flash, Adobe photo shop, HTML, JavaScript).

Projects Developer (Windows XP registry project using vb.net 2003, network security program by the name of Anti-Sniffer on IP V 4).

## IT CERTIFICATIONS

Visual Studio.Net Certification, From Computer Center at Al-Balqa' Applied University  
16-8-2003.

Microsoft Certifications:

1. Microsoft Certified Professional.
2. **Microsoft Certified System Administrator.**
3. Installing, Configuring and Administering Server 2000, Enterprise Edition.
4. Microsoft Certified technology specialist – MS .net framework application development foundation.
5. Microsoft Certified technology specialist – MS .net framework 3.5, ASP.Net Applications.
6. Microsoft Certified technology specialist – MS .net framework 3.5, Windows Forms Applications.
7. Microsoft Certified technology specialist – Pro: designing and developing ASP.NET Applications using MS .net framework 3.5.
8. Microsoft Certified technology specialist – Microsoft SQL Server 2008, Implementation and Maintenance.
9. **Microsoft Certified Professional Developer** – ASP.Net Developer 3.5.
10. Microsoft Certified Business Management Solutions Specialist – Microsoft Dynamics GP 10.0 Installation & Configuration.
11. Microsoft Certified Business Management Solutions Specialist – Microsoft Dynamics GP 10.0 Financial.

## EDUCATION

PhD Software engineering from Madison Hills University (Online Studies), March 2015.

Master Computer Science from Al Yarmouk University, September 2009.

B.S. Information Technology from Al-Balqa'a Applied University, GPA (2.75 out of 4) Good, June 2005.

## PROFESSIONAL TRAINING

Web Masters Training Center(Microsoft partner), April 15, 2006 – November 25, 2006

- 1- Setting up Microsoft networks.
- 2- Designing Group Policies.
- 3- Creating User Groups.
- 4- Installing Windows server and Active Directory.
- 5- Microsoft Windows Administration.
- 6- Windows Infrastructure and infrastructure design.
- 7- ISA server installation and management.
- 8- Exchange server and Web server installation and management.

Computer Center at Al-Balqa' Applied University, June 5, 2003 - August 16, 2003

- 1- Developing windows applications using VB.Net and Oracle 8i as a data base.
- 2- Testing and debugging programs using visual studio 2003 debugger.

## SCORES

Got 560 in the Institutional TOEFL Exam.

## Personal Characteristics

Leading personality, Team work, Self-motivated, Dynamic and Ambitious.

Ability to quickly learn and utilize new methods, systems and procedures.

Consistently updating knowledge and skill base through intensive self-study and research.

Appreciated for dependability, flexibility and professionalism.

Saving time through displaying information in more orderly and clear fashion.

Finding the most appropriate solution for a certain problem within the boundaries of that problem (needs, cost and time).